

Statewide Independent Living Council (SILC)  
**Executive Committee**  
Minutes of April 27, 2010

**Committee Members Present**

Ed Myers, Chair

**Teleconferencing:**

Randy Collins, Vice Chair

Gene Heppard, Treasurer

Rudy Buchanan, Secretary

E. Mari Herrera-Daniels, Vice Treasurer

**Guests:**

Bob Michaels

Phil Pangrazio

Kathy Levandowsky

Chris Deere

Ed House

**Staff**

Tony DiRienzi – Executive Director

Linda Jane Austen – Director of Administration

Ed Myers, Chair, called the meeting to order at 1:07pm in the SILC conference room at 5025 East Washington #214, Phoenix, Arizona. A quorum was announced and invited guests were introduced.

**Approval of Minutes:** *Gene Heppard moved to approve the minutes of March 27, 2010 and April 2, 2010. Rudy Buchanan seconded and motion carried.*

**Financial Statements:** Financial statements for March 2010 were unavailable due to new accounting software being installed.

**RSA Contract/Budget:** Tony DiRienzi distributed a matrix outlining suggested Goals, Objectives and Activities for the new SPIL and explained that budget figures are pending based on discussion and agreement by SILC and AZRSA. The Executive Committee was reminded that the VR budget has been cut by a total of 43%, that direct client services is always VR's highest priority, and that budget for SILC is separate from the SPIL, although they are inextricably related based on responsibilities outlined for SILC in the SPIL.

Additionally, Kathy Levandowsky reiterated that procurement of SILC services has not followed official protocol during the past several years and that the new SILC budget is to reflect expenses that are statutorily required for SILC operations and Council activities only; other programs and services must go out for bid through the state procurement office. If SILC

is interested in pursuing specific projects in the SPIL, it may apply for inclusion on the State Vendor List ([www.ProcureAZ.gov](http://www.ProcureAZ.gov)) and respond to the official RFP's through a competitive bid process. (NB: If there are no qualified bidders, AZRSA has the authority to work with Procurement on the process "Competition and Practical" to award SILC the bid).

**SPIL:** Following this discussion, the proposed Goals and Objectives were reviewed. It was pointed out that SILC's responsibilities also include evaluation and assessment and it was questioned whether or not there is a citation in the regulations that indicate SILC is responsible for this function. Chris Deere will research the regulations and advise Tony and the Executive Committee of his findings. It is understood that ILRS services will continue through RSA with Part B funding, but due to the budget crisis, Part B monies removed from the SILC budget will not be replaced from another source.

Having reached agreement on the state plan, Tony will present a revised matrix including annual budget figures and percentages of time spent on SILC operations and Council activities by himself and the Director of Administration, to AZRSA by the end of the week. The new matrix will break out costs for SILC functions and Objectives requiring solicitation. AZRSA assured the Executive Committee of its speedy response.

**Nominating and Membership:** Tony advised the Executive Committee that terms for ten Council members expire on June 30, 2010 and that it needs to consider reappointment(s) and suggestions for new members shortly.

**Agenda for May 18, 2010 Council Meeting** The SPIL and Nominations will be the only agenda items for the Council meeting.

**Announcements:** Linda Jane Austen distributed information on National Women's Health Week, scheduled for May 9 – 15, 2010.

***Motion: Gene Heppard moved to adjourn the meeting; E. Mari Herrera-Daniels seconded and meeting ended at 3:00pm.***

Respectfully submitted:

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Linda Jane Austen