

Statewide Independent Living Council  
Full Council  
-Quarterly meeting-  
Minutes of September 1, 2005

**Council Members Present**

Donna Powers, Chairperson  
Edward L. Myers, III, Vice Chair  
Al Villaverde, Treasurer  
Sherri Collins  
Randy Collins  
Fernando Cruz  
Ken Edwards  
Ted Garland  
Gene Heppard  
John Hunter  
Darryl Long  
Lavern Lizer  
Kim March-Force  
Joyce Weber  
Olan Williams  
Craig Warren, Ex-Officio

**Council Members Absent**

Robin Hungerford, Vice Treasurer  
Marquita Beene  
Ken Jacuzzi  
Naomi Ortiz  
Glen Reiner

**Staff**

Tony DiRienzi  
Sharon Engelhardt

**Guests**

Mary Garland, Teresa McMorran and Phil Pangrazio

**Welcome/ Introductions:**

- Donna Powers, Chair, called the meeting to order at 9:11 AM at the Wingate Hotel 2520 N. Central Ave, Phoenix, Arizona.
- The Council was welcomed and introductions made. Tony DiRienzi thanked Donna for getting the breakfast food donated from Bashas.
- Darryl Long was announced and welcomed as a new Council member. Darryl is currently the Benefits Planner with SMILE ILC

**Approval of Minutes:** *Ed Myers motioned to approve the minutes of June 2, 2005. John Hunter seconded. There was a correction of the spelling of Navajo under the 121 report and to add the word "reviewed" under the Community Collaboration Committee report. A vote was taken and the motion was unanimously approved with the corrections.*

**Approval of Consent List:**

- There was a question and clarification provided regarding the employee evaluations and how they are conducted and evaluated.
- Sherri Collins recommended SILC have a Personnel Committee to gather input from the Council regarding employee evaluations. The Committee would present the input and give

recommendations to the full Council for the entire Council to then give final evaluation and approval.

*Ed Myers motioned to approve the September 1, 2005 Consent List. Seconded by Sherri Collins. A vote was taken and the motion was unanimously approved.*

### **Treasurer's Report:**

#### **Current financials/Year End:**

- Al Villaverde went over the financial statements (see statements) Al reported that SILC ended the FY June 30, 2005 with a \$92.00 surplus. Current financials for the end of July indicate we have already received \$60,000 of our RSA allocated monies. Tony DiRienzi noted that as of date we do have 50% of our contract monies in.
- Al reported that SILC is now on a performance based contract with RSA and thanked Tony DiRienzi for his efforts securing the contract.
- Tony referred to the contract (see contract) and noted the deliverables and payment schedule. Documentation is and will be required. Tony noted he will be sending the quarterly reports to all Council.
- Tony DiRienzi also noted the RSA contract allowed for an additional \$60,000 for the recent IL Summit. That grant allowed for many more participants to have their costs paid.

*Ken Edwards motioned to approve the current financials ending July 31, 2005 and the year end financials for June 30, 2005. Seconded by Gene Heppard. A vote was taken and the motion was unanimously approved.*

### **Executive Committee Report:**

#### **NCIL Presentation:**

- Donna Powers gave a power point presentation on the recent NCIL trip she and others from SILC attended in July.
- It was noted the conference was informative and motivating. SILC members met with U.S. Congressional Representatives and Senators
- The conference provide great networking opportunities with the other participants and attendees.

#### **Logo:**

- Donna Powers went over two logo designs for a proposed new logo for SILC. Two tag lines were also reviewed and discussed.
- Tony DiRienzi added that SILC's current logo presents a confusing image. It connotes state government entity and has all the logo of the CILs in AZ. SILC does not have its own identity as a non profit organization.
- Tony DiRienzi created the new logo design and offered the copyright of the logo to SILC gratis. A thanks was given to Tony.

*Sherri Collins motioned to approve the first of the two logo designs with the second tag line of "promoting dignity, inclusion, and non-discrimination for people with disabilities". Seconded by Kim March-Force. A vote was taken and the motioned unanimously approved.*

## **IL NEEDS ASSESSMENT PRESENTATION:**

- Christine Contreras of Full Circle Consulting gave a power point presentation of the recent IL needs assessment survey. (see handouts).
- It was noted that the survey results will be posted on the SILC website.

~BREAK~

## **Executive Committee Report: (continued)**

### **RETREAT FOLLOW-UP:**

- Donna Powers reported that from the August retreat there was a need for a Committee Task Force. A Committee was formed and they met to go over several documents including a members listing, a work plan of core strategies and the SPIL goals (see handouts)
- Donna stated the Task Force discussed combining and prioritizing the information and having the appropriate Committees assigned to specific objectives and strategies.
- Tony DiRienzi noted that information and accomplishments ultimately goes to RSA and is how SILC gets it's funding.
- Kim March-Force said she has been working on a flow chart to help clarify the strategies, objectives and responsibilities for each Committee. Restructuring of the Committees may be needed.
- There was a discussion of open meeting laws. There were handouts on the Attorney General's opinion on the matter. (See handouts). Having discussions via email about the Committee and retreat follow-up needs to be made sure it is not in violation of open meeting laws. A representative from the Attorney Generals office to answer questions at the next Quarterly meeting is being arranged.
- It was decided that having a meeting of the current Committee chairs is needed to go over each Committee SPIL goals/objectives and to go over expectations and responsibilities.

## **REPORTS:**

### **RSA/ILRS report:**

- New Administrator, Craig Warren gave the RSA report. Craig said they are getting two new management positions back and interviews will be soon. Craig stated there have been 2 new hires; a deaf and hard of hearing coordinator and a school to work transition coordinator.
- Craig reported that there was a meeting last week with the DES Director and representatives from SILC, SRC and AZDAC to discuss pulling down federal VR funds.
- Craig stated that if SILC can give him questions they have prior to the quarterly meetings he can then give his report based on the questions. Tony DiRienzi said identifying areas and issue that SILC can help support and updates on the ILRS program can be an ongoing part of the RSA report.

### **SRC Report:**

- Gene Heppard said he agreed to be the new SRC representative and he is currently getting his paperwork completed to submit. He has not been at a meeting yet with SRC.

## 121 Report

- Lavern Lizer reported that the Navajo Nation 5 year contract is to start soon.
- The CANAR conference for 121 representatives will be in October in Seattle, Washington.
- Lavern said there are five 121 projects in Arizona.

## **REPORTS:**

CIL Report (Centers for Independent Living): Ken Edwards gave a report from each CIL.

### DIRECT:

- DIRECT is working on a contract with DOT for transportation training.
- DIRECT has a new I & R person.
- DIRECT has fee for service contract with DDD for sex education.
- Housing access modifications are being done through a contract with Arizona Department of Housing.
- DIRECT has a contract with ABIL to assist with a Pima county Personal Assistance Service program..
- DIRECT will be having a disability celebration in October.

### NEW HORIZONS:

- NH has had infrastructure changes with building expansion and re-wiring. NH has a grant to help with that. Technology updates are part of the changes and updates.
- NH also has a grant to help with IL Advocacy.

### CochiseAbility:

- Kim March-Force stated that SILC has given a grant to DIRECT being used for helping to get CochiseAbility started. Things are moving along fine. They continue looking into fundraising options.
- There is a website of [www.cochiseability.org](http://www.cochiseability.org).
- CochiseAbility will be having a grand opening celebration on September 30<sup>th</sup>.

### ABIL:

- Phil Pangrazio shared some informal news that ABIL looks to have purchased land and a building on 50<sup>th</sup> Street and Washington. Renovations will need to be done and they hope to move in in 2007.
- Phil reported that ABIL is going for a bond proposal for a sports and recreation complex for disability programs.
- ABIL has a PAS contract with DD consumers in development.
- ABIL's benefits counseling program has received an extension through March '06.
- ABIL submitted a grant to St. Lukes Health Initiatives to add an early intervention outreach coordinator.

### ASSIST!:

- No report.

### SMILE:

- SMILE continues working on a tri-CIL alliance with New Horizons and ASSIST! CochiseAbility and Cyber CIL have also been brought in so the name of tri-CIL will need to be changed.

## COMMITTEE REPORTS:

### Community Collaboration Committee.

- Gene Heppard reported the Committee submitted a grant with St. Lukes for support of the publication of PCA tool kit.
- Gene said discussions are happening with the PAS website on publication rights for a guide they already have and is comprehensive and useful.
- Tony DiRienzi has engaged the services of a production editor to give an idea of logistics and cost of publishing. Tony said the cost for SILC to publish hard copies would be \$10-12K. Copyright agreements need to be factored in.
- Getting cd roms from the PAS site is available. Price is 9 copies for \$600.
- It was noted that the focus of the toolkit would be for the consumer to be the manager of PCA services.

### CIL Networking & Resources Committee.

- No report.

### Nominating Committee

- No report.

### Outreach Committee.

- Lavern Lizer reported the Committee met last month to finalize the agenda for the upcoming Sept. 23<sup>rd</sup> Outreach workshop to be in Cottonwood.
- John Hunter stated that he is contacting all the presenters to confirm their participation and that distribution of the flyer has begun. A good turn out is expected.
- Lavern noted that future workshops are to be in Bisbee and Kykotsmovi (on the Hopi reservation).
- Tony DiRienzi will be presenting at the Arizona Occupational Therapy Statewide Conference later this month. SILC will have a booth there as well.
- SILC had a booth at the AT Conference this past June.

### Public Policy Committee:

- Sherri Collins reported that the Needs Assessment presentation earlier in the meeting gave everyone an update on that project. Tony DiRienzi was thanked for his efforts on completing the project.
- The IL Summit had 252 participants. \$60,000K from RSA helped to allow for more people to afford attending. The Summit was reported as successful.
- There will be an emergency drill October 14<sup>th</sup> in Casa Grande that SILC and Sherri's office will be sending participants to.
- The IL Task Force needs to be addressed.
- Tony DiRienzi added that Ed Myers is going to the Casa Grande emergency drill as an evaluator. Findings and recommendations will be used for future drills and will eventually

be presented to the Governor. Having AT incorporated into the drill and into state plans is needed.

**OLD/NEW BUSINESS:**

- Sherri Collins recommended that there be a discussion of the annual evaluation for the Executive Director and that it be on the agenda for the next meeting.
- Gene Heppard said the state fair is coming up and that perhaps SILC having a presence there is something to consider for the future.
- Tony DiRienzi said there is an emergency drill upcoming in Chandler and if anyone is interested in participating they should contact him.

**Executive Director Report:**

Conference/Activities/Event Report:

- Tony DiRienzi reported that the SILC Congress will be January 10-13, 2006 in Kissimmee, FL. At the next Quarterly meeting, SILC need to discuss and decided if the Congress is wanted to come back to Phoenix

Contract Updates:

- Tony DiRienzi reported SILC is on a performance based contract with RSA and that reports are being submitted as required.

Office updates:

- Tony DiRienzi noted a new software package has been installed in a new cpu which is secured in the locked closet area of the office.

**PUBLIC ANNOUCMENTS/ MAY CALL TO THE PUBLIC:** None

**ADJOURNMENT:** *Gene Heppard motioned to adjourn the meeting. Seconded by Ken Edwards. The meeting adjourned at 1:10 PM*

Prepared by: Sharon Engelhardt \_\_\_\_\_

SILC Staff

Reviewed by: Robin Hungerford \_\_\_\_\_

SILC Secretary