

Statewide Independent Living Council (SILC)
Executive Committee
Minutes of June 10, 2009

Committee Members Present

Edward Myers, Chair*
Gene Heppard, Treasurer*
E. Mari Herrera-Daniels, Vice Treasurer *
*teleconference

Members Absent:

Randy Collins, Vice Chair
Rudy Buchanan, Secretary

Staff

Tony DiRienzi-Executive Director* and Sharon Engelhardt-Exec. Assistant*

Edward Myers Chair, called the meeting to order at 1:05 PM in the SILC conference room at 5025 East Washington #214, Phoenix, Arizona.

WELCOME/INTRODUCTIONS: Introductions were made.

APPROVAL OF MINUTES: *Gene Heppard motioned to approve the minutes of 05-15-09. Seconded by E. Mari Herrera-Daniels. A vote was taken and the motion was unanimously approved.*

Staff Evaluations:

- Tony DiRienzi reported he completed the annual performance evaluations for the SILC Executive Assistant and Program Coordinator and met with them individually to discuss and review their respective evaluations. Both staff earned high scores. Their performance in many respects exceeded expectations. Goals for the next Fiscal Year (FY) were established.
- Tony indicated that a Cost of Living Adjustment (COLA) of 3% for the staff was incorporated into the proposed budget for FY2010. That COLA increase is commensurate with the Executive Committee's recommendation for the Executive Director. It was noted that the recommendations are pending Council budget approval.

FINANCIALS:

Budget review for FY 2009:

- The Committee reviewed the financial statement indicating Tony's recommendations to balance the SILC FY 2009 budget. (See handout).
- Tony reported he recently discussed with the SILC accountant how to record revisions to the budget to indicate the shortfalls related to our original projections. The accountant suggested keeping the original budget

as is and on the closing year financial statements insert a notation explaining the shortfalls in revenues and how they were offset by reducing expenses.

Budget FY 2010:

- The Committee reviewed two statements related to a proposed budget for FY 2010. One document was a comprehensive budget of the five SILC funding categories (1. Title I-VR, 2. Title VII –Part B, 3. Disability Vote, 4. Projects and 5. Unrestricted). The other document was a summary statement of the FY 2010 with comparison to FY 2009 budget. (See handouts).
- Tony also reported that the Arizona Rehabilitation Services Administration (AZ RSA) will reduce its funding to SILC by 4.9% in FY 2010. The proposed budget he submitted reflects that 4.9% reduction of VR and Part B monies. The total amount proposed for the budget FY 2010 is \$327,331.
- Tony noted the amount of \$74,000 for Part B funds in FY 2010 is in our contract. That amount minus 4.9 % is \$70,300. He also noted that the statements he submitted do not indicate any carry over funds. The line item designated Net Assets under revenues is related to the reserve funds in the Disability Vote Coalition account.

Gene Heppard motioned to recommend the FY 2010 budget to the full Council for their approval. Seconded by E. Mari Herrera-Daniels. A vote was taken and the motion was unanimously approved.

QUARTERLY MEETING AGENDA:

- The Committee discussed many agenda items for the Quarterly meeting next week and explored how to prioritize the agenda related to its timeframe. They decided because of some many pressing issues (e.g., the state budget crisis, American Recovery and Reinvestment Act (ARRA) funding, etc.) that starting with this meeting the committee will schedule the SILC committee, SRC, 121 projects, and other reports every 6 months instead of quarterly. The rationale is to allow more time to discuss current issues that impact IL.
- Tony DiRienzi reported he and Edward Myers participated in a teleconference with the U. S. Department of Education, Office of Special Education and Rehabilitative Services, Rehabilitation Services Administration (DOE/OSERS/RSA) this morning. The purpose of the teleconference was to review the AZ SPIL with particular attention to how it addresses the use and distribution of the ARRA Part C funds appropriated to the Arizona Centers for Independent Living (CILs). SILC and AZ RSA

are jointly responsible for drafting, signing, and submitting to DOE/OSERS/RSA a narrative report explaining how the ARRA Part C funds will be used and distributed by the CILS.

- Additional items the committee reviewed for the quarterly agenda included a NCIL report, national IL issues currently before Congress, the Disability Vote Coalition, among other topics.

NEXT MEETING/AGENDA:

- The Committee agreed to continue in the new fiscal year with scheduling their meetings on the 3rd Friday of the month. July 17, 2009 will be the next regular meeting date.

ANNOUNCEMENTS:

- E. Mari Herrera-Daniels stated she will continue efforts trying to contact a potential candidate for appointment to the council.
- E. Mari also reported that Congressman Pastor's office is supporting the recommendation of a presidential appointment of an Arizonan to the National Council on Disabilities.

CALL TO THE PUBLIC: None

ADJOURNMENT: Gene Heppard motioned to adjourn. Seconded by E. Mari Herrera-Daniels and was approved unanimously. The meeting was adjourned at 1:41 PM.

Prepared by: Sharon Engelhardt_____SILC staff

Reviewed by: Tony DiRienzi/Edward Myers III_____SILC ED/SILC Chair