

Statewide Independent Living Council (SILC)
Executive Committee
Minutes of November 15, 2006

Committee Members Present

Donna Powers, Chair
Ed Myers, Vice Chair
Kim March Force, Vice Treasurer*
Gene Heppard, Treasurer *
(*Teleconference)

Members Absent

Randy Collins, Secretary

Guest

Paul Wilson*

Staff

Tony DiRienzi, Executive Director
Sharon Engelhardt, Executive Assistant

Donna Powers, Chair, called the meeting to order at 2:17 PM in the SILC conference room at 2400 North Central Ave, #105, Phoenix, Arizona.

WELCOME/INTRODUCTIONS: Introductions were made.

APPROVAL OF MINUTES: *Gene Heppard motioned to approve the minutes of 10-18-06. Seconded by Kim March Force. A vote was taken and the motion unanimously approved.*

FINANCIALS:

- Gene Heppard went over the month ending October 31, 2006 financial report (See handout). It was commented that the new layout with RSA monies only on the first part of the report looks good. It was noted that the 15K in grants in other income is projected.

Gene Heppard motioned to approve the financial statement ending October 31, 2006 as presented. Seconded by Kim March Force. A vote was taken and the motion unanimously approved.

STRATEGIC PLANNING:

- Tony DiRienzi suggested the following for consideration:
 - The term of the new RSA contract correlate with the term of the new SPIL (State Plan for Independent Living)
 - The deliverables in the contract also correlate with the goals and objectives in the SPIL
 - To establish most SILC committees on an Ad Hoc basis that address specific issues and objectives as stated in the SPIL. SILC by-laws require only two standing committees, i.e., the executive and the nominating and membership committees
 - The focus of committees would be more strategic and advocacy oriented with an Ad Hoc structure, most committee activity currently is focused on programming

- The principal mission for SILC is strategic systems change and expansion not program delivery.
- In preparation for the January 26th strategic planning meeting discussions, Tony will be consulting with the various Governor's disability related Councils and Commissions and other stake holders in the Independent Living community (who will not be in attendance at the meeting) to find out what they see as IL priorities in AZ.

RSA UPDATE:
CONTRACT

- Donna Powers reported that she met with Kathy Levandowsky as a follow-up to a letter the executive committee sent RSA regarding the relationship between the respective groups. Donna said that Kathy wants SILC and RSA to have a positive relationship. Kathy also wants to work with SILC on restructuring VR orientation, intake, and training for both consumers and staff.
- Kathy and Donna also talked about the new contract and that it will be a performance based.
- It was noted that representatives from SILC, ABIL, and the Governor's Council on DD will be meeting with RSA managers tomorrow to provide their perspective on various issues related to past RSA practices and materials, as well as to review and advise accordingly on developing new strategies and tools for outreach.

704 REPORT

- Tony DiRienzi reported that staff is working on writing the 704 report and hopes to have a copy ready for the Council at the Dec. 7th Quarterly meeting.

MEMBERSHIP UPDATE:

- Tony DiRienzi reported from his writing of the 704 report and the demographics information researched by Kim March Force that there are gaps in Council representation regarding diversity. Minority representation especially from the Hispanic Community is needed and that more members are needed from the southern area of the state.

EXECUTIVE ORDER:

- Proposed revisions to the Governor's Executive Order SILC were reviewed. (See handout).those revisions include
 - Section 1 addition:
 - ✓ Participate, advocate and support programs that impact people with disabilities statewide including but not limited to employment, transitional programs affecting disability populations, emergency preparedness and leadership training in the disability community.
 - Section 4 addition:
 - ✓ Governor may remove any member for cause.
 - Section 6 addition:

- ✓ The designated State unit shall disburse the council's allocated funds through a performance based contract or grant in a prompt and timely manner to ensure the fiscal integrity of the council.
- It was suggested to afford Kathy Levandowsky an opportunity to review the revision to the Executive Order before sending on to the Boards and Commissions office.

Kim March Force motioned to approve the proposed revisions to the Executive Order as written. Seconded by Gene Heppard. A vote was taken and the motion unanimously approved.

Kim March Force motioned to approve presenting the Executive Order to the Director of the Governor's Boards and Commission office for future action. Seconded by Gene Heppard. A vote was taken and the motion unanimously approved.

COMMITTEE REPORT FORM:

- Agenda item tabled until the next meeting.

QUARTERLY MEETING AGENDA ITEMS:

- There was a discussion about the length of time for some of agenda for the next quarterly meeting scheduled for December 7th may require. The following items were reviewed
 - The new RSA contract
 - ✓ The SILC/RSA contract to be a main item on the December agenda if it is ready. A call was placed to Paul Wilson of RSA during this meeting to find out the contract status of the contract. Paul said he was not sure what is going on with the contract but that he will check with Kathy Levandowsky and get back to SILC.
 - ✓ There was a stated concern that the contract needs to be ready so that SILC can continue with business as of January 1, 2007. The current contract will expire December 31 and extension is allowed. It was agreed that Paul will contact Kathy and that both Tony and Donna will contact her as well.
 - The Executive Order revisions
 - Restructuring the Quarterly meeting to institute having written summary reports from Committees for distribution prior to the meeting.
 - Tony is always prepared to present a Power Point Presentation on IL if a whole in the agenda timeframe develops
 - Tony also noted that DVD's on the history of IL from the ILRU office have been ordered and will be distributed at the Quarterly meeting.
 - Kim March Force may have a housing project presentation ready by the March meeting.
 - Tony said the Director of the U of A Disability Resources also has a presentation to give at the March meeting proposing a disabilities studies curriculum.

- It was brought up with Paul that there was a letter received about the (CAP) Corrective Action Plan regarding the RSA audit that stated internal controls documentation was needed. Tony noted to Paul that the CAP binder had documentation in it and all should be complete. Paul said he will review and get back to SILC on that matter.

DIRECTOR'S REPORT:

- The ED report was sent to Executive members prior to meeting (see report).

NEXT EXECUTIVE MEETING/AGENDA:

- No meeting scheduled for December.
- The committee discussed the possibility of convening an emergency meeting in December to deal with issues regarding the contract and 704.
- Next Executive meeting to be January 17, 2007. Time will be at 2:00 PM

ANNOUNCEMENTS:

- Donna Powers announced she will be presenting the evening of January 17th at the Spinal Cord Conference on PCA 101 on Directing Your Care and Choosing an Agency.

CALL TO THE PUBLIC: None

ADJOURNMENT: Ed Myers motioned to adjourn the meeting. Seconded by Gene Heppard. The meeting was adjourned at 3:46 PM

Prepared by: Sharon Engelhardt_____SILC staff

Reviewed by: Donna Power_____SILC Chairperson