

Statewide Independent Living Council (SILC)
Executive Committee
Minutes of October 18, 2006

Committee Members Present

Donna Powers, Chair
Kim March Force, Vice Treasurer*
Gene Heppard, Treasurer *
(*Teleconference)

Members Absent

Ed Myers, Vice Chair

Staff

Tony DiRienzi, Executive Director
Sharon Engelhardt, Executive Assistant

Donna Powers, Chair, called the meeting to order at 10:30 AM in the SILC conference room at 2400 North Central Ave, #105, Phoenix, Arizona.

WELCOME/INTRODUCTIONS: Introductions were made.

SECRETARY POSITION:

- The SILC officer position of Secretary has been open. Donna Powers reported that Randy Collins has agreed to serve in that position.

Kim March Force motioned to approve Randy Collins to assume the position of Secretary of SILC. Seconded by Gene Heppard. A vote was taken and the motion unanimously approved.

APPROVAL OF MINUTES: ***Gene Heppard motioned to approve the minutes of 09-13-06 and 10-02-06. Seconded by Kim March Force. A vote was taken and the motion unanimously approved.***

STRATEGIC PLANNING:

- Tony DiRienzi stated the council needs to begin the process of drafting the new SPIL (State Plan for Independent Living). The current SPIL ends June 30, 2007.
- A facilitated meeting for the full Council and other stakeholders is scheduled for Jan 26, 2007. Bob Michaels will be the facilitator. Tony is working with Bob to draft a scope of work.
- Tony said the SPIL must be completely drafted by February, or at the very latest March. It is necessary to schedule time for public comment and input before the document is submitted in June to RSA.

RSA UPDATED:

CONTRACT

- Tony DiRienzi reported that the current contract extension will be over in December and a new contract will be needed by January 1, 2007.
- Contract negotiations have begun. There is a meeting scheduled with RSA on November 1st at 2 PM.

- Tony noted he proposed to RSA that the contract draft be completed by the end of November to allow adequate time for distribution to the full Council. The contract should be on the agenda for the December quarterly meeting.
- At the next quarterly meeting, council members must be afforded opportunity to propose any revisions.
- It was noted that SILC wants a performance-based contract starting in January as opposed to a cost reimbursement contract.
- SILC staff also wants a clause to allow unexpended funds to carrying over from one year to another.

704 REPORT

- Tony reported that staff recently met with Paul Wilson of RSA to begin going over a schedule for completing the 704 report.
- The schedule is for staff to work on the 704 the month of November. The SILC 704 sections will be merged with the RSA sections to be done by the end of November. A draft will go to the full Council in December for approval.

MEMBERSHIP UPDATE:

- Tony DiRienzi reported that Darryl Long is leaving SILC the end of October. Darryl is taking a position as the Program Manager for RSA district IV. Serving on SILC would be a conflict of interest.
- Tony also reported that he has list of candidates to possible serve on SILC. A meeting with AZ Governor's Boards and Commission office is to be set up soon to go over candidates.
- Both Donna Powers and Kim March Force have possible candidates that they will contact Tony about.

EXECUTIVE ORDER:

- Tony DiRienzi reported that he and Ed Myers had a meeting on changes to the Governor's Executive Order for establishing SILC. Tony will email proposed changes to the Executive members for individual review and comment.
- Finalizing the Executive Order to be on the agenda for the next meeting.

RESTRUCTURE OF QUARTERLY MEETING:

- Tony DiRienzi brought up for discussion restructuring the Quarterly meeting agenda. It was proposed to have summary reports from Committees for distribution prior to the meeting. Having reports would expedite the Committee reports and allow for more time to deal with issues more than listening to reports at the Quarterly meetings.
- It was decided that the reports would be beneficial to expedite meetings and to allow for written documents for helping with writing the SPIL and 704 reports.

Gene Heppard motioned to propose the recommendation to the full Council to restructure the Quarterly meetings by requiring written Committee reports.

Seconded by Kim March Force. A vote was taken and the motion unanimously approved.

DIRECTOR'S REPORT:

- The ED report was sent to Executive members prior to meeting (see report).

NEXT EXECUTIVE MEETING/AGENDA:

- Next Executive meeting will be November 15, 2006. Time will be at 2:00 PM

ANNOUNCEMENTS: None.

CALL TO THE PUBLIC: None

ADJOURNMENT: The meeting was adjourned at 11:15AM

Prepared by: Sharon Engelhardt _____ SILC staff

Reviewed by: Donna Powers



SILC Chairperson