

Statewide Independent Living Council (SILC)
Executive Committee
Minutes of September 13, 2006

Committee Members Present

Donna Powers, Chair
Ed Myers, Vice Chair
Gene Heppard, Treasurer *
(*Teleconference)

Members Absent

Kim March Force, Vice Treasurer

Staff

Tony DiRienzi, Executive Director
Sharon Engelhardt, Executive Assistant

Donna Powers, Chair, called the meeting to order at 2:23 PM in the SILC conference room at 2400 North Central Ave, #105, Phoenix, Arizona.

WELCOME/INTRODUCTIONS: Introductions were made.

APPROVAL OF MINUTES: *Gene Heppard motioned to approve the minutes of 08-16-06. Seconded by Ed Myers. A vote was taken and the motion unanimously approved.*

PCA/PAS -FEES:

- There was a discussion of the SILC PAS (Personal Assistant Services) fees policy and forms. The forms reviewed included
 - the updated PAS reimbursement,
 - PAS SILC guidelines
 - PAS needs assessment. (See handouts).
- SILC currently has fee guidelines of;
 - \$50 per day for level one needs
 - \$100 for level two needs.
- After discussing the forms it was decided to keep the fee schedule with one insertion/revision. The guidelines will be revised to include reimbursements that are outside the guidelines may be granted with the prior approval and at the discretion of the SILC Chair or Executive Director.

Ed Myers motioned to approve the PAS reimbursement guidelines as presented and contingent upon the inclusion of the SILC fee schedule guidelines, the needs assessment check list of services rendered, and the discretionary reimbursement revision. Seconded by Gene Heppard. A vote was taken and the motion unanimously approved.

OTHER:

- Tony mentioned reading a citation that SILC Council members could be compensated up to \$50 a day for their time when working on SILC business. He

will have to research the source to identify the document with the appropriate citation.

RSA CONTRACTS & RELATIONSHIP

- Tony DiRienzi referred to a letter sent on August 21st by Acting RSA Administration Katherine Levandowsky regarding the SPIL and new contract. The committee reviewed and discussed the letter. (See letter).
- They expressed a concern regarding the current relationship with RSA and how it might be improved.
- It was decided a communication from the Executive Committee to RSA be drafted. Tony agreed to draft a letter on behalf of the committee and send it to them for their editorial comments. A special teleconference meeting will be convened to discuss and approve the final draft of the letter. That meeting will be called and posted as per open meeting laws.

Ed Myers motioned to approve the writing of a letter to Katherine Levandowsky regarding the relationship with SILC. Seconded by Gene Heppard. A vote was taken and the motion unanimously approved.

MEMBERSHIP:

- Tony DiRienzi reported SILC currently has 16 members on the Council. SILC can have up to 21 members. There was a discussion of who might be a good candidate for the Council and what type of candidates might be needed.
- It was decided that representation from any of the following 6 categories are needed:
 - 1) MCS (Multiple Chemical Sensitivity) community
 - 2) NW area of the Statewide Independent Living Council
 - 3) Financial community
 - 4) Legislative community
 - 5) Rural area
 - 6) Developmental Disability community

SECRETARY POSITION:

- SILC currently does not have Secretary on the executive committee. Possible candidates were discussed. It was decided that Tony DiRienzi will contact Randy Collins and see if he is available for the position.

DIRECTOR'S REPORT:

- Tony DiRienzi asked if the ED report format as presented at the SILC quarterly meeting on September 7th works for the Executive Committee. (See report). It was agreed that the report will suffice.
- Tony reported on recent activities that included:
 - a long conversation with a representative from the Governors Council on Development Disabilities,
 - a meeting with the EP Committee,

- a meeting with Ed Myers to discuss updating the Governor's Executive Order
- participating in Emergency Preparedness activity at Palo Verde.

FINANCIALS:

- Tony DiRienzi went over the financials for the month ending July 31, 2006. (See report). The report is in a new format listing RSA funding identified as VR and Part B funds. RSA funds are segregated and identified on the top half of the report. Other SILC accounts and financial activities will be on the bottom of the report.
- The Committee suggested changes to the report that included
 - adding to the RSA income segment a Special Projects and In-kind line items that will be off set with lines items in Programs under Part B expenses
 - adding \$15,000 as the budget for Grants (Proposed).
- The Committee was asked to send any other suggestions on the new format to the SILC office.

Gene Heppard motioned to approve the July 31, 2006 financial reports as amended. Seconded by Ed Myers. A vote was taken and the motion unanimously approved.

- There was a question why the Executive Committee has such a large budget as compared to the other Committees. Tony indicted that of the \$62,700 budget, \$60,000 of it is for contracts with ABIL for CyberCIL and with DIRECT for CochiseAbility.

NEXT EXECUTIVE MEETING/AGENDA:

- Next Executive meeting will be October 18, 2006. Time was changed to 10:00 AM – Noon.
- Agenda items to include; Membership update, RSA update and Executive Order.

ANNOUNCEMENTS:

- Donna Powers announced she is now working for LIFE not Easter Seals as they had a name change. (LIFE-Living Independently with Freedom & Equality).

CALL TO THE PUBLIC: None

ADJOURNMENT: Ed Myers motioned to adjourn the meeting. Seconded by Gene Heppard. The meeting was adjourned at 3:45PM

Prepared by: Sharon Engelhardt_____SILC staff

Reviewed by: Donna Powers_____SILC Chairperson