

Statewide Independent Living Council (SILC)
Executive Committee
Minutes of August 22, 2007

Committee Members Present

Donna Powers, Chair
Ed Myers, Vice Chair
Gene Heppard, Treasurer

Members Absent

Kim March Force, Vice Treasurer
Randy Collins, Secretary

Staff

Tony DiRienzi, Executive Director
Sharon Engelhardt, Executive Assistant

Donna Powers, Chair, called the meeting to order at 12:04PM in the SILC conference room at 2400 North Central Ave, #105, Phoenix, Arizona.

WELCOME/INTRODUCTIONS: Introductions were made.

APPROVAL OF MINUTES: *Gene Heppard motioned to approve the minutes of 06-13-07. Seconded by Ed Myers. A vote was taken and the motion was unanimously approved.*

Gene Heppard motioned to approve the minutes of 07-24-07. Seconded by Ed Myers. A vote was taken and the motion was unanimously approved.

FINANCIALS:

FY ending 6-30-07

- The month ending financials of June 30, 2007 were reviewed (See statements).
- Tony DiRienzi noted that the balance sheet reads as if SILC is overdrawn in our RSA checking account. However, that is not the case. He stated that because we started to prepare checks the accounting software presented the information as if we issued the checks. Staff had the checks ready for signatures because we expected a payment from RSA. The payment was delayed and the checks were not completed, signed, and mailed until money was received, which occurred after June 30th.

FY 07-08 / SPIL

- The month ending financials of July 31, 2007 were reviewed (See statements).
- Tony DiRienzi reported there had to be some adjustments to the SPIL. OSERS/RSA felt that it was the responsibility of AZRSA to administer the Cybercil and DIRECT/Cochise Ability contracts. The funds to support those contracts will come from AZ RSA directly and will not flow through the SILC budget. Tony is working with AZ RSA to revise the SPIL as OSERS/RSA requested. He will inform the executive committee if there are any other revisions requested.
- The SPIL budget will be adjusted accordingly. The changes will reflect decreases in amounts equivalent to the amounts for the CyberCIL and DIRECT

contracts. The budget for SILC will be respectively, \$293,190 for 2008, for \$295,190 for 2009, and \$297,190 for 2010. The original SPIL budget stipulated \$333,190 for each of those years.

- Tony stated he will schedule a meeting with our accountant to review and revise the accounting procedures and reports in order to transition into our performance base contract. SILC is receiving its funding differently with that contract. Gene Heppard noted he will participate in the accountant meeting.

Ed Myers motioned to approve the June 30, 2007 financials as reported.

Seconded by Gene Heppard. A vote was taken and the motion unanimously approved.

Ed Myers motioned to approve the July 31, 2007 financials as reported.

Seconded by Gene Heppard. A vote was taken and the motion unanimously was approved.

Audit

- Tony DiRienzi reported he has contact information for 3 audit firms to solicit bids for having an audit conducted for our fiscal year 2007.

COST ALLOCATIONS:

- Tony DiRienzi reported he drafted a cost allocation plan for SILC as recommend by the DES audit. The plan has been sent to RSA for their review and input.
- The committee discussed the plan. (See draft plan). The final plan will go to the full council for approval.

ADVISORY PANELS:

- Tony DiRienzi suggested that we establish some ad hoc advisory panels. The panels would be chaired by a council member.
- Several suggestions for panels included; business partnership, youth, aging, and cultural diversity.

COUNCIL MEMBERSHIP:

- The latest council membership recommendations for appointments chart was reviewed (See chart).
- Tony noted that SILC is waiting to hear from the Boards and Commission office about new appointments and reappointments.
- It was suggested that with the newly approved SILC Executive Order that we explore a photo opportunity be taken as the Governor signs the document.

IL SUMMIT:

- The IL Summit took place last week on August 16 and 17, 2007. The event was well received and well attended with 370 participants. There were 4 summit tracks and a variety of workshops.
- The final budget is being calculated. ABIL has agreed to pick up any budget overages.

- Tony DiRienzi stated that the recently produced IL Booklets were distributed at the event. (See booklet).
- The AZ Disability Post multi events calendar was also launched at the summit. The disability community was encouraged to add events to the site at www.azdisabilitypost.org

EXECUTIVE DIRECTOR'S REPORT:

- The Executive Director Report listing meetings and activities since the last meeting was presented to the Committee for their review and comment (see report).
- Tony stated that SILC is currently hosting quarterly meetings for COIN (Community Outreach Information Network) at the SILC office. Their group leader has been recommended to the Governor office as a new appointment.
- New computers and software based on the Program Development and Expansion funding were ordered and should be delivered soon. The old SILC laptop is fried and not working properly.
- Tony said he has been working with RSA on the budget adjustments to the SPIL as reported earlier in the meeting. Some of the figures that RSA inserted on the budget were in variance to the original draft. Tony is working with RSA to reconcile the figures before the filing deadline.
- Tony brought up for discussion a fundraising opportunity for SILC. He recommended buying a discounted block of tickets for a dance troop that includes dancers who are wheelchair users. SILC would sell the tickets at retail and realize a small profit. But moreover, it will be a great opportunity to promote disability culture. Tony is meeting with the marketing agent at Scottsdale Center of the arts to get more details. The committee was in favor of pursuing the fundraiser.
- Tony DiRienzi reported that SILC has been asked to sign an Amicus Brief regarding litigation involving accommodations related to service animals. Edwards Myers explained that the brief is in regard to a woman in Montana whose service dog was injured because no accommodation was given for her repeated requests regarding a slippery floor. The dog was injured to the point it was not able to perform service. Edward stated he will send more information to the Executive committee. It was decided to put the Amicus Brief on the next agenda.

NEXT EXECUTIVE MEETING/AGENDA:

- Next meeting is September 5, 2007. Amicus Brief to be included on the agenda.

QUARTERLY MEETING/AGENDA:

- Next Quarterly meeting to be September 20, 2007. Cost Allocation Plan, Advisory Panels and NCIL report to be on the agenda.

ANNOUNCEMENTS: None

CALL TO THE PUBLIC: None

ADJOURNMENT: Ed Myers motioned to adjourn the meeting. Seconded by Gene Heppard. The meeting was adjourned at 1:30 PM

Prepared by: Sharon Engelhardt _____ SILC staff

Reviewed by: Donna Powers _____ SILC Chairperson