

Statewide Independent Living Council (SILC)
Executive Committee
Minutes of May 15, 2009

Committee Members Present

Edward Myers, Chair
Randy Collins, Vice Chair
E. Mari Herrera-Daniels, Vice Treasurer *
Rudy Buchanan, Secretary
*teleconference

Members Absent:

Gene Heppard, Treasurer

Staff

Tony DiRienzi-Executive Director and Sharon Engelhardt-Exec. Assistant

Edward Myers Chair, called the meeting to order at 1:16 PM in the SILC conference room at 5025 East Washington #214, Phoenix, Arizona.

WELCOME/INTRODUCTIONS: Introductions were made.

APPROVAL OF MINUTES: *E. Mari Herrera-Daniels motioned to approve the minutes of 04-17-09. Seconded by Randy Collins. A vote was taken and the motion was unanimously approved.*

FINANCIALS:

The financial reports for the months ending March 31, 2009 and April 30, 2009, were distributed by email prior to the meeting. The Committee reviewed the financial reports. (See handouts – Financials).

- Tony DiRienzi reported that SILC is on target with maintaining a balanced the budget. He noted that revenue projections for Contributions and Grants will fall short for this fiscal year. However, that situation will be offset because expenses related to those funds have not been incurred.
- Tony noted that the initial projection of \$30,000 in grant funding will not be realized. He mentioned that the budget will need to be revised to reflect the situation. A revision to the current budget as well as a proposed budget for the next fiscal year will be presented to the full council in June. Randy Collins stated he would help out with the budgets.
- Tony noted that it is typical at the end of the fiscal year for SILC to expend it funds at an accelerated rate as projects in progress begin to close.
- SILC invoiced Rehabilitation Services Administration (RSA) for \$29,319 in early May. SILC should receive that money soon.

- The committee members discussed what funds (accounts) are allowed to be carried over into the next fiscal year beginning in July. Tony agreed to look at the contract addendums for specific information related to allowable carry over funds.

Randy Collins motioned to approve the 2009 March ending and April ending financial statements as presented. Seconded by Rudy Buchanan. A vote was taken and the motion was unanimously approved.

AMERICAN RECOVERY & REINVESTMENT ACT (ARRA):

- Tony DiRienzi reported that \$281,463 in Part B funds from the ARRA appropriations are available to draw down for Arizona. There are ongoing discussions with AZRSA and SILC staff about how those funds might be expended. It was noted that the funds must be expended in compliance with the goals and objectives in the current Arizona State Plan for Independent Living (SPIL).
- Tony stated that he and Bob Michaels have scheduled a meeting with AZRSA next week to discuss the possibilities of how those funds might be used. Those possibilities include, I.L.R.S., establishing a Disabilities Chamber of Commerce, creating a Youth Leadership program, among other considerations.
- Tony and Bob would also like to explore with AZRSA how their ILRS program and the services provided by CILs might be integrated to complement one another.

ARIZONA BUDGET COALITION:

- Tony DiRienzi sent materials to the Committee prior to the meeting related to the Arizona Budget Coalition (ABC) for their review and consideration. (See handouts – Arizona Budget Coalition).
- ABC is a non partisan organization that has developed a menu of options to address the current state economic crisis. The menu is intended for the Legislature and Governor's office to consider as they collectively work on the fiscal year 2010 budget.
- The committee discussed the merits of joining the Coalition and decided that SILC should join.

Rudy Buchanan motioned that SILC become a member of the Arizona Budget Coalition. Seconded by Randy Collins. A vote was taken and the motion was unanimously approved.

QUARTERLY MEETING AGENDA:

- Next Quarterly meeting is set for June 18, 2009. Agenda items will include: New Fiscal Year budget, election of officers, a presentation from the SILC Needs Assessment Task Force, a presentation by the Executive Director of Protecting Arizona Family's Coalition (PAFCO), screening the Disability Empowerment Center (DEC) video and the SILC Executive Director evaluation approval, among other things. The ED evaluation will require going into executive session.

ELECTION OF EXECUTIVE COMMITTEE OFFICERS:

- The election for the SILC Chair and Vice Chair are also scheduled for the quarterly meeting. Edward Myers agreed to run again for Chair and Randy Collins agreed to run again for Vice Chair.
- An email on behalf of the Executive Committee calling for other nominations will be sent to all council members.

Executive Director Report:

Activities & Office Updates

- Tony DiRienzi reported that the SILC Directors & Officers Board General Liability and the SILC Commercial Insurance policies are up for renewal in July. There was a discussion of three new addendums that are available. Those addendums are specific to, SILC as a fiscal agent, workplace violence, and internet liability. The committee decided against the workplace coverage but agreed to purchase the fiscal agency and internet liability. The insurance broker quoted an estimate of approximately \$100 for the fiscal agency and \$650 for the internet liability.

Randy Collins motioned to approve proceeding with renewing our insurance policies and to include the rider options for fiscal agency and internet liability insurance. Seconded by Rudy Buchanan. A vote was taken and the motion was unanimously approved.

- It was announced that the SILC Executive Assistant has verbally provided notice that she will be leaving SILC at the end of October. The SILC Executive Director and she have discussed hiring her replacement by October 1. The reason is to overlap the positions so that the departing executive assistant can orient and train the new employee about the job and the office procedures. Careful budget planning is needed to accomplish that goal.

- It was reported that the SILC Chair will represent Arizona at the National Disability Vote Alliance conference scheduled for July in Montana. Disability statistics is will be a primary focus on the conference agenda.

NEXT MEETING/AGENDA:

- The Executive Committee decided to schedule a short teleconference meeting to discuss budget related items on June 10, 2009.
- The Committee will continue in the new fiscal year with their meeting scheduled for the 3rd Friday of the month. July 17, 2009 will be the next regular meeting date.

ANNOUNCEMENTS: None

CALL TO THE PUBLIC: None

ADJOURNMENT: Rudy Buchanan motioned to adjourn. Seconded by Randy Collins and was approved unanimously. The meeting was adjourned at 2:10 PM.
Prepared by: Sharon Engelhardt _____ SILC staff

Reviewed by: Tony DiRienzi/Edward Myers III _____ SILC ED/SILC Chair